

**Project Planning  
Developing an Implementation Plan  
Bush Innovative Teaching Grant  
May 2006**

**Directions:** This planner has been developed to assist you in the completion of your Bush Course Development Grant. Please note that this process is driven entirely by you (the faculty member). To use the planner, first identify all of the individual tasks that are required for the successful completion of your project (i.e. identify objectives, identify needs, identify possible resources, test a variety of resources, implement into the course, assess the outcome, etc.). For each task, identify what resources (i.e. personnel, computers, web, etc.) are needed. Finally, identify a deadline for completion of each task. **The IT Consulting Group requests that you begin thinking about a project plan and set up a time within the next week or two to meet with your team leader(s) and complete this plan. A copy of the completed plan should be submitted to Pam Gades by May 31, 2006.**

**Your Name:** \_\_\_\_\_ **Date Submitted**

<b>Task</b>	<b>Resources Needed</b>	<b>Deadline</b>	<b>Notes</b>
<b>1) Identify tools</b>			
<b>2) Integrate into syllabus</b>			
<b>3) Assess use during early part of course</b>			
<b>4) Assess overall success and identify needed improvements</b>			